



## WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees  
9900 Cody Street  
Coalinga, CA 93210  
(559) 934-2100

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### AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - August 26, 2008

**Location:** West Hills Community College District Office Board Room  
9800 Cody Street - Coalinga, CA 93210

**Time:** 3:10 p.m. (Time approximate after Financing Corporation meeting)

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.*



#### I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.*

#### II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Ms. Stephanie Droker, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- ASB Report - Ms. Jaqueline DePue, Student Government Association President, WHC Lemoore
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

#### III. Consent Agenda

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

- CA-7 Minutes
- CA-8 Warrants
- CA-9 Quarterly Financial Status Report, 311Q
- CA-10 Personnel Transactions

**IV. Chancellor's Office**

- CO-11 Consideration of Westside Institute of Technology (WIT)  
Memorandum of Understanding Addendum

**V. Fiscal Services**

- FS-6 Fiscal Services Report
- FS-7 Consideration of 2008-2009 Fiscal Year Budget
- FS-8 Consideration of district's participation in 2009 Chancellor's Office  
Tax Offset Program (COTOP)
- FS-9 Consideration of 2010-2014 Five Year Construction Plan
- FS-10 Consideration of Final Project Proposals (FPPs)
  - West Hills College Coalinga Initial Buildings Modernization,  
Phase 2
  - West Hills College Lemoore Instructional Center
- FS-11 Consideration of Initial Project Proposals (IPPs)
  - West Hills College Lemoore Institutional Supportive  
Services, Phase 1 (Budget Year 2010)
  - West Hills College Coalinga SAM Modernization (Budget  
Year 2011)
  - North District Center Modernization (Budget Year 2011)
  - West Hills College Lemoore 500 Building Expansion (Budget  
Year 2009)
  - West Hills College Lemoore Library Expansion (Budget Year  
2011)
  - West Hills College Coalinga Allied Health Facility (Budget  
Year 2011)
- FS-12 Consideration of resolutions in the matter of child care programs
  - Prekindergarten and Family Literacy Grant
  - Prekindergarten and Family Support Grant

**VI. Personnel Services**

- PS-3 Consideration of resolution in the matter of placement of classified  
employee on 39-month re-employment list
- PS-4 Consideration of new classified management job position:
  - Community Resource Coordinator

- PS-5**            Presentation of the District's Initial Proposal to the California School Employees Association (CSEA), Chapter 429

**VII. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting - September 23, 2008

**VIII. Closed Session**

- Potential Litigation (as per Government Code Section 54956.9). Number of potential cases: 2
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California

**IX. Adjournment**

## Personnel Transactions

### 1. New Hires – Administrative

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Hernandez, Verna	Director of Health Careers West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 47 Step 5	District	7/14/08	Replacement for Shelly Buckley

### 2. New Hires – Certificated

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Rai, Rupinder	Counselor West Hills College Lemoore	197 day contract	Class V Step 3	Grant	7/1/08	New position

### 3. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Bernal, Maria	Program Eligibility Assistant One Stop Office	40 hrs/wk 12 mo/yr	Range 46 Step A	Grant	8/4/08	New position
Boomer, Brian	Tutorial Specialist One Stop Office	40 hrs/wk 12 mo/yr	Range 40 Step A	Grant	8/4/08	New position
Finster, Kathy	Accounting Services Technician I One Stop Office	40 hrs/wk 12 mo/yr	Range 49 Step A	Grant	8/1/08	New position
Grumbles, Dawn	Accounting Services Technician I District Office	40 hrs/wk 12 mo/yr	Range 49 Step A	Grant	8/1/08	New position
Jones, Joy	Office Assistant I West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 29 Step A	Grant	8/5/08	Replacement for Maria Garcia
Martinez, Karla	Child Development Center Assistant West Hills College Coalinga	19 hrs/wk 9 mo/yr	Range 23 Step A	Grant	8/11/08	Replacement for Tina Flores
Mendez de Garcia, Rosa	Custodian, Child Development Center West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 35 Step A	Grant	7/11/08	Replacement for Cherry Miller
Mora, Claudia	Child Development Center Assistant West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 23 Step A	Grant	8/11/08	New position

### 4. Temporary/Seasonal Hire

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Alarcon, Heather	Athletic Trainer West Hills College Lemoore	Hourly as needed/ Seasonal	Range 61 Step A	District	9/1/08 – 6/30/09	

**5. Changes in Assignment**

<b>Name</b>	<b>Current Assignment</b>	<b>Change</b>	<b>Effective Date</b>	<b>Additional Information</b>
Felix-Mata, Bertha	Director of Title IV Projects West Hills College Coalinga Range 20, Step 15	Director of Title IV Projects West Hills College Coalinga Range 31, Step 10	7/1/08	Advancement on salary schedule recommended by Chancellor
Gamino, Eliseo	Director of CAMP Program North District Center, Firebaugh Range 20, Step 15	Director of CAMP Program North District Center, Firebaugh Range 31, Step 10	7/1/08	Advancement on salary schedule recommended by Chancellor

**6. Leave of Absence**

<b>Name</b>	<b>Title &amp; Location</b>	<b>Effective Date</b>
Soto, Mari Cruz	Child Development Center Master Teacher San Joaquin Child Development Center	7/15/08 – 8/12/08

**7. Resignations / Retirements / Releases During Probation / Terminations**

<b>Name</b>	<b>Title &amp; Location</b>	<b>Effective Date</b>
Caballero, Mari	Custodian/Groundskeeper West Hills College Lemoore	6/29/08
Cabrera, Rosalva	Child Development Center Assistant West Hills College Coalinga	7/27/08
Davis, James	Upward Bound Advising Specialist West Hills College Coalinga	7/31/08
Fleming, Marla	Learning Skills Program Assistant West Hills College Lemoore	8/1/08
Keoho, Glenda	Food Service Cashier West Hills College Coalinga	7/31/08
Prasad, Florence	RN Program Secretary West Hills College Lemoore	7/22/08
Ramsey, Samuella	Nurse Instructor West Hills College Coalinga	7/31/08