



## WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees  
9900 Cody Street  
Coalinga, CA 93210  
(559) 934-2100

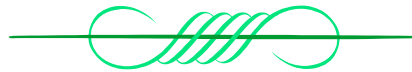
---

### AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - June 28, 2005

**Location:** West Hills Community College District Office Board Room  
9800 Cody Street - Coalinga, CA 93210

**Time:** 3:00 p.m.



#### I. Call to Order

- Flag Salute

#### II. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Existing Litigation (as per Government Code Section 54956.9(a)). Names of cases: Wendy Paxton v. West Hills Community College District; West Hills Community College District v. Doucette, et al
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Conference with Labor Negotiators (as per Government Code Section 54957.6). Agency negotiator: Director of Human Resources. Employee organizations: CTA; CSEA

#### III. Open Session - 3:30 p.m.

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.*

#### IV. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Mr. Marlon Hall & Mr. David Rengh, Academic Senate Presidents
- WHCFA Report - Mr. John Bart, WHCFA President
- CSEA Report - Mr. Tony Garcia, CSEA President

- ASB Report – Mr. Pedro Jurado, Associated Student Body President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Anthony Tricoli, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor’s Report – Dr. Frank Gornick, Chancellor
  - Presentation by Valley Insurance Program JPA
  - Presentation on Customer Service
  - Report on Office of Civil Rights Voluntary Compliance Plan

**V. Consent Agenda**

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

- CA-49 Minutes of May 17, 2005 Board meeting
- CA-50 Warrants
- CA-51 Acceptance of Donation
- CA-52 Declaration of Surplus Property
- CA-53 Personnel Transactions

**VI. Chancellor’s Office**

- CO-32 Consideration of Academic Senate Resolution in the Matter of the Alda Diniz Memorial Portuguese Heritage Scholarship
- CO-33 Consideration of Resolution in the Matter of Calling a Governing Board Member Election
- CO-34 Consideration of Resolution in the Matter of Authorizing the Chancellor to Legally Sign for District Contractual Grant Agreements, Fiscal Year 2005-2006
- CO-35 Consideration of Curriculum Committee Action Report for West Hills College Coalinga
- CO-36 Consideration of Curriculum Committee Action Report for West Hills College Lemoore
- CO-37 Consideration of new Administrative Procedure 4045, College Library Fines
- CO-38 Consideration of revised Board Policy and Administrative Procedure 6317, Conference/Travel Reimbursement
- CO-39 Consideration of new Board Policy and Administrative Procedure 3410, Nondiscrimination
- CO-40 Consideration of revised mission and vision statements and guiding principals for West Hills College Lemoore (Section I of West Hills College Lemoore Strategic Plan)

- CO-41** Consideration of Resolution in the Matter of Support and Coordination, Proposition 50 Application

**VII. Fiscal Services**

- FS-52** Fiscal Services Report
- FS-53** Review of District Appropriations Limit (Gann Limit) for 2005-2006
- FS-54** Consideration of tentative budget for fiscal year 2005-2006
- FS-55** Consideration of assignment of interest in all subcontracts of Mauldin-Dorfmeier Corporation, Inc. to David A. Bush, Inc. for the Initial Building Phase 2B and Child Development Center projects
- FS-56** Consideration of Child Development Center resolutions
- Child and Adult Care Food Program, 2005-2006
  - State Preschool, 2005-2006  
(Contract no. CPRE-5057-10-6213-00-5)
  - General Child Care, 2005-2006  
(Contract no. CCTR-5065-10-6213-00-5)

**VIII. Personnel Services**

- PS-15** Consideration of resolution in the matter of the expiration of the salary freeze for administrative, classified management and confidential employees
- PS-16** Consideration of new administrative contracts:
- President, West Hills College Lemoore
  - Vice Chancellor of Business Services
  - Director of Human Resources
- PS-17** Consideration of revised salary schedules:
- Administrative Salary Schedule
  - Classified Management Salary Schedule
  - Confidential Salary Schedule
- PS-18** Consideration of revised job description
- Director of Maintenance & Operations and Auxiliary Services, West Hills College Lemoore
- PS-19** Consideration of resolution in the matter of elimination of classified and classified management positions for the 2005-2006 fiscal year

**IX. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting: July 26, 2005

**X. Adjournment**

## Personnel Transactions

### 1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Babb, David	Biology Instructor	177-Day Contract	Class III Step 7	District	8/12/05	
Backman, Keven	Director of Human Resources District Office	40 hrs/week 12 mo/year	Range III Step 7	District	7/1/05	Replacement for Ken Stoppenbrink
Kerns, Valarie	Financial Aid Assistant I West Hills College Coalinga	40 hrs/week 12 mo/year	Range 33 Step B	District	7/1/05	Replacement for Chris Salazar
Lopez, Jose	Dean of Students West Hills College Lemoore	40 hrs/week 12 mo/year	Range II Step 5	District	7/1/05	Replacement for Don Warkentin
McDowell, Michael	Art Instructor	177-Day Contract	Class IV Step 5	District	8/12/05	Replacement for Ron Mitchell
Ragsdale, Rodney	PE/Health Instructor & Women's Soccer Coach West Hills College Lemoore	199-Day Contract	Class III Step 6	District	7/1/05	One-Year Temporary Assignment Replacement for Fred Mahoney

### 2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Dates	Additional Information
Cabrera, Zenaida	Custodian San Joaquin Child Dev. Center	15 hrs/week	Range 35 Step A	Grant	7/1/05 – 12/31/05	
Castro, Virginia	Child Development Center Assistant North District Center, Firebaugh	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Jensen, Amy	Child Dev. Center Associate Teacher West Hills College Coalinga	19 hrs/week	Range 30 Step A	Grant	7/1/05 – 12/31/05	
Lopez, Nadia	Child Development Center Assistant Cheney State Preschool	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Nunn, Kimberly	Child Development Center Teacher West Hills College Coalinga	19 hrs/week	Range 40 Step A	Grant	7/1/05 – 12/31/05	
Rhodes, Diane	Child Development Center Teacher West Hills College Lemoore	19 hrs/week	Range 40 Step A	Grant	7/1/05 – 12/31/05	
Rivera, Monica	Child Development Center Assistant San Joaquin Child Dev. Center	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Rodriguez, Irma	Child Development Center Assistant North District Center, Firebaugh	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Rossetti, Celina	Child Dev. Center Associate Teacher San Joaquin Child Dev. Center	19 hrs/week	Range 30 Step A	Grant	7/1/05 – 12/31/05	

### 3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Bolt, Dave	Dean of Educational Services West Hills College Lemoore Range II, Step 7	Dean of Educational Services West Hills College Lemoore Range II, Step 8	7/1/05	Advancement on salary schedule recommended by Chancellor
Cantu, Rebecca	Senior Secretary, Human Resources District Office Range 40, Step C	Senior Secretary, Human Resources District Office Range 40, Step D	5/20/05 – 8/31/05	Temporary increase in assignment while Paula Hewitt is off on medical leave
Chavarria, April	Senior Employment Readiness Spec. All Youth One 40 hrs/week, 12 mo/year	Senior Employment Readiness Spec. All Youth One 40 hrs/week, 10 mo/year	7/1/05	Reduction in months due to reduced program funding
Clement, Bob	Director of Athletics West Hills College Coalinga Range III, Step 9	Director of Athletics West Hills College Coalinga Range III, Step 10	7/1/05	Advancement on salary schedule recommended by Chancellor
Diniz, Carlos	Associate Dean of Evening College West Hills College Lemoore Range III, Step 5	Associate Dean of Evening College West Hills College Lemoore Range III, Step 6	7/1/05	Advancement on salary schedule recommended by Chancellor
Felix-Mata, Bertha	Associate Dean of Student Learning West Hills College Coalinga Range III, Step 4 (Y-Rated)	Director of Title IV Projects West Hills College Coalinga Range III, Step 4 (Y-Rated)	7/1/05	
Georgatos, Darlene	Director of District Enrollment District Office Range IV, Step 8	Director of District Enrollment District Office Range IV, Step 9	7/1/05	Advancement on salary schedule recommended by Chancellor
Goldsmith, Carole	Dir. of Regional Strategic Planning District Office Range III, Step 9	Dir. of Regional Strategic Planning District Office Range III, Step 10	7/1/05	Advancement on salary schedule recommended by Chancellor
Kincade, Susan	Dean of Learning Resources District Wide Range II, Step 6	Dean of Learning Resources District Wide Range II, Step 7	7/1/05	Advancement on salary schedule recommended by Chancellor
Kozlowski, Michelle	Dir. of Info. Technology Services District Office Range III, Step 5	Dir. of Info. Technology Services District Office Range III, Step 6	7/1/05	Advancement on salary schedule recommended by Chancellor
Montoya, Vince	Director of Maintenance & Operations West Hills College Lemoore Range 25, Step F	Director of M & O and Auxiliary Svcs. West Hills College Lemoore Range III, Step 3	7/1/05	Change in job description
Oxford, Ron	Library/Learning Resource Specialist West Hills College Lemoore Range 28, Step B	Interim District Librarian District Wide Class II, Step 10	7/1/05	Interim Appointment for 1 year
Rodgers, Mary Ann	Case Worker Coalinga One Stop 40 hrs/week, 12 mo/year	Case Worker Coalinga One Stop 40 hrs/week, 10 mo/year	7/1/05	Reduction in months due to reduced program funding
Scroggins, Patty	Dir. of Child Development Centers District Office Range III, Step 4	Dir. of Child Development Centers District Office Range III, Step 5	7/1/05	Advancement on salary schedule recommended by Chancellor

<b>Name</b>	<b>Current Assignment</b>	<b>Change</b>	<b>Effective Date</b>	<b>Additional Information</b>
Stearns, Jill	Director of Financial Aid District Office Range IV, Step 5	Director of Financial Aid District Office Range IV, Step 6	7/1/05	Advancement on salary schedule recommended by Chancellor
Squire, Frances	Director of Marketing District Office Range III, Step 7	Director of Marketing District Office Range III, Step 8	7/1/05	Advancement on salary schedule recommended by Chancellor

**4. Resignations / Retirements / Releases During Probation / Terminations**

<b>Name</b>	<b>Title &amp; Location</b>	<b>Effective Date</b>	<b>Additional Information</b>
Anthony, Andrew	Security Guard West Hills College Coalinga	5/25/05	Resignation
Arias, Maria	Child Development Center Assistant North District Center, Firebaugh	5/24/05	Resignation
Bustamate, Pedro	Media Specialist District Wide	5/17/05	Resignation
Corcoran, Terry	Math Instructor West Hills College Coalinga	5/28/05	Retirement
Davis, Cynthia	Director of Health Careers West Hills College Coalinga	6/30/05	Resignation
Fraley Paddock, Suzanne	Child Development Center Associate Teacher West Hills College Lemoore	6/10/05	Resignation
Lopez, Zitali	Child Development Center Assistant San Joaquin Child Development Center	5/13/05	Resignation
Morales III, Frank	Psychiatric Technician Instructor West Hills College Coalinga	5/23/05	Resignation
Scroggins, Carrie	Prog. Dev. Asst., Health Careers Program West Hills College Coalinga	7/22/05	Resignation
Silva, Sue	Student Services Technician West Hills College Lemoore	6/31/05	Resignation
Smith, Beverly	Dean of Student Learning West Hills College Coalinga	7/1/05	Retirement
Valgeirsson, Melissa	English Instructor West Hills College Coalinga	5/27/05	Resignation